

A wide-angle photograph of a large, snow-capped mountain peak under a clear blue sky. The foreground shows rolling green hills and valleys.

MAKING ONLINE PAYMENTS THROUGH THE INFINITE CAMPUS PARENT PORTAL

Parents are now able make deposits to student's food service accounts through the parent portal. Directions are following:

1. Log into your portal account.
2. Click on the payments tab in the index.
3. Choose the student/students for whom you wish to make a deposit .
4. Enter the amount you wish to add. There is a minimum payment of \$5.00 plus a convenience fee of \$1.50*. If you agree with the amount displayed click continue.
5. Add your credit card information.
6. Review the payment information. If a receipt is desired, enter the email address in the Receipt Email Address field. To exit without making the transaction click Cancel.
7. If the transaction is correct, click Make Payment to process the fee.
8. When the transaction has been processed, the Payment Receipt screen will display. To print a copy of the receipt, click Print. If an email address has been entered you will receive an email receipt.

*The \$1.50 convenience fee allows RFSD to provide a convenient payment system for parents and staff. While the District will be absorbing the majority of the processing costs the \$1.50 fee will help offset part of these costs.